

2009/2010 Barclay School Mini-Grants Program

The Abell Improvement Association (AIA) is pleased to offer a Mini-Grants Program for teachers at Barclay ES/MS. These modest grants (up to \$250) are intended as a supplement to the school's normal budget, and the funds can be used in any way the teacher deems fit; for classroom materials, educational resources, after-school programs or any other special projects that enhance the learning environment at the Barclay School. It is the goal of this program to help equip teachers with the tools and resources they need to provide innovative and enriching learning opportunities for their students.

The Mini-Grants Program has been designed to be *Simple, Fast, and Fair*.

To apply, teachers must complete the one-page Application Form located on the reverse side of this page. The Application Form may also be found on the AIA's website: www.abellimprovement.org. Teachers may apply for a grant once per semester. Applications will be reviewed by the AIA's Mini-Grants committee on an ongoing basis as they are received. There is no deadline for applications - they may be submitted any time during the 2009/2010 school year.

Applications will be reviewed promptly and applicants will be notified of the committee's decision quickly - usually within 1 week. **Funds for approved projects will be disbursed within 30 days of the receipt of the application.** Payments will be made directly to the applicant (teacher). Funds are distributed on a first-come, first-served basis.

By accepting the grant funds, teachers agree to provide 'feedback materials' that demonstrate how the funds were put to use. Upon completion of their project, grantees will be asked to fill out a brief questionnaire, and provide a short (100 words or less) written account of how the project was carried out. Other supporting materials (photographs, student reports, etc.) may be submitted at the teacher's discretion. ***This feedback is important as it will enable the AIA to gauge the success of this program and will help in our efforts to renew - or expand - funding in the future.***

Questions should be directed to the AIA Mini-Grants committee chair Paul Burk at 410-366-3883 or president@abellimprovement.org.

The Abell Improvement Association is a community-based organization serving the Abell community in north-central Baltimore. More information can be found on the AIA's website: www.abellimprovement.org.

2009/2010 Barclay School Mini-Grants Program

Application Form

Your name: _____

Contact information (email or phone): _____

Grade (or subject) you teach: _____

Amount requested (\$250 max.*): _____

Number of students in your class or program: _____

Briefly describe how you intend to use the funds

Provide a breakdown of the costs or expenses associated with your project

Date the funds are needed: _____

**requests for amounts exceeding \$250 may be considered in some circumstances*

Return this completed form to Paul Burk at 3218 Abell Avenue, Baltimore, MD 21218 (approx. 2 blocks north of Barclay School), or via email at president@abellimprovement.org

Questions should be directed to Paul Burk at 410-366-3883.

The 2009/2010 Barclay ES/MS Mini-Grants Program is funded and administered by the Abell Improvement Association. Copies of this Application Form may be found on the AIA's website: www.abellimprovement.org